



Capping a Lateral of a Home Being Torn Down, Removed or Replaced

When an existing sewer lateral is disconnected and capped, there are two options that can be taken. For either of these options, the capping must be inspected by Clear Creek Conservancy District. Please call/text Michael Young @ 317-371-8373 at least three (3) days before you plan on disconnecting for this inspection. The cap point must be backfilled with stone and Clear Creek will provide a marker pipe at this location.

Option #1: The lateral may be capped anywhere inside the property line for future reconnection to a new home. With this option, the property owner will continue to be charged the monthly sewer rate as if there were a house connected. You may consider this option when you plan on rebuilding fairly soon, where the little bit of sewer cost in keeping the account “active” outweighs the cost of running a new lateral all the way to the easement.

Option #2: The lateral may be capped inside the utility easement by a Clear Creek approved and insured contractor, with a COI on file with Clear Creek; closing the sewer service account, and ending the monthly sewer rate. This option may make sense since if it's unclear when a new home may be built, and the savings of no sewer bill would make up for the cost of running a new lateral much later down the road. Clear Creek can assist with locating the easement, and work with your contractor in choosing an easement capping point. Depending on where the sewer main is located, it may be in front by the road, in a side yard, or along the back property line.

In exercising either of these options, the one-time connection fee had already been paid from the initial home and will not be charged again, no matter how long (if ever) a new building is connected.

**Permit for Lateral Capping/Isolation
From Sanitary Sewer System
Clear Creek Conservancy District
P.O. Box 286
Greencastle, IN 46135**

I. Subdivision _____ **Lot Number** _____

Sewer access customer information:

Owner's Name _____

Current Mailing Address _____

Owner's Phone Number: _____ Owner's Email: _____

II. Sewer Contractor's Name _____

Sewer Contractor's Telephone () _____

Approved by Conservancy District (Y/N) _____ Insurance on File (Y/N) _____

To be completed by District:

III. Sewer Lateral Disconnect Information

Inspected by: _____ Inspected/Capped Date: _____

Size of Lateral Capped: _____ Lateral Marked with 4" Marker Pipe? _____

NOTICE: The monthly sewer access fee ends the date connection is properly capped by your approved contractor, and marked and inspected by Clear Creek Conservancy District.

Instructions for isolating and capping existing lateral from sanitary sewer:

Fill out Parts I and II of this form and email to wwtp.clearcreek@gmail.com no less than three days before you schedule sewer lateral capping. You may also reach Michael or Scott by voice or text at their numbers below:

Michael Young: 317-371-8373

Scott Peters: 317-714-6704

Your sewer contractor must have provided a Certificate of Liability Insurance listing Clear Creek Conservancy District as an "additional insured" on file with the District.