

CLEAR CREEK
CONSERVANCY
DISTRICT



Sewer Connection Instructions

The connection fee (locked in through June 30, 2024) is \$2,086.00, payable to Clear Creek Conservancy District. You can either mail this check to the P.O. Box below, or make arrangements with me to pick it up on site, or meet me at the sewer treatment plant on the southwest side of the lake. Please fill out sections 1 & 2 of the permit for our files. If we don't meet until the day of connection, you can scan and email or even take a picture and email/text me the permit. I just need the information in the first two sections. I'll fill out a new form using this info once the connection is complete.

We also need a *Certificate of Insurance* on file with Clear Creek Conservancy District listed as the Certificate Holder from whoever will be tying in at the connection point in the easement. Usually, this is a matter of simply having your contractor contact their insurance agent. This certificate can be emailed to clearcreek@tds.net.

If schedule 40 PVC is used, backfill stone is only required at the connection point, and clean-outs are recommended at the house, and every 100' where applicable. No Fernco type fittings are allowed.

Please give me a few days notice before the connection so I can make arrangements for me or Doug Clodfelter to be available for inspection. We are required to inspect the connection point where the lateral meets the easement, however I like to be able to take pictures and reference measurements of the entire open ditch if at all possible; so we can have this information on file to assist with any future troubleshooting. When I come out for the inspection, if your lot has a shared lateral with the neighboring property, I'll supply your contractor with a 4" pipe to mark the wye before it's backfilled.

Thank you, and feel free to call/text/email any questions or concerns you may have.

If mailing connection check/permit:
Clear Creek Conservancy District
P.O. Box 286
Greencastle, IN 46135

Michael D. Young
Collection System Operator
Clear Creek Conservancy District
3949 N. Heritage Drive W.
Fillmore, IN 46128
Plant: (765) 246-6752
Cell/Text: (317) 371-8373
Email: clearcreek@tds.net

Permit for Connection to Sanitary Sewer System
Clear Creek Conservancy District
P.O. Box 286
Greencastle, IN 46135

I. Subdivision _____ **Lot Number** _____

Builder's Name _____

Builder's Phone _____

Sewer access fee billing information:

Owner's Name _____

Current Mailing Address _____

Owner's Phone Number: _____

Sewer Connect Fee: Enclosed is Ck No. _____ for **\$2,086.00** _____

II. Sewer Contractor's Name _____

Sewer Contractor's Telephone () _____

Approved by Conservancy District (Y/N) _____ Insurance on File (Y/N) _____

To be completed by District:

III. Sewer Connection Fee Paid: Y / N

Inspected by _____ Inspected Date _____

Billing Dept Notified:	Date _____	Connected Date:	Date _____
Copy of Permit to Owner:	Date _____	Putnam Co. Planning Notified:	Date _____

NOTES: Sewer connect fee must be paid and permit received by district at least three days' prior to hooking up.

Parts I. And II. To be completed by builder/homeowner and mailed to address above.

NOTICE: The monthly sewer access fee starts the date connection is made.

The owner listed above will be billed at a rate of \$35.00 per month (effective 12/1/2022-11/30/2024).

Instructions for connecting to sanitary sewer:

Fill out Parts I and II of this form and mail with sewer connect fee check to: Clear Creek Conservancy District, P.O. Box 286, Greencastle, IN 46135. Refer billing questions to 765-246-6585.

Once payment is made, homeowner or sewer contractor must call 765-246-6752 no less than three days in advance of hookup to schedule a time for inspection. All connections must be inspected by the district.

Your sewer contractor must have provided a Certificate of Liability Insurance listing Clear Creek Conservancy District as an "additional insured" on file with the District.